

4 April, 2022

Dr. James Evans
Kentucky Education Development Corporation
118 James Court, Suite 60
Lexington, KY 40505

Re: Contract – 2022 Field Experiences and Conference for ASPIRE Program

Dear Dr. Evans:

The National Council for History Education (NCHE) is pleased to partner with the Kentucky Educational Development Corporation (KEDC) and to provide the on-site historical field academies as outlined in your Project American Success through Purposeful Instruction and Rigorous Education (A.S.P.I.R.E.) grant proposal. This contract outlines an understanding and agreement between NCHE and KEDC regarding the professional services to be provided by NCHE for KEDC's 2022 Experiential Immersion Presidential Academy to Washington D.C. (the "Student Field Academy,") Experiential Immersion Presidential Academy to Washington D.C. (the "Teacher Field Academy") and for a colloquium on the topic World War and the Growth of Executive Power: 1918-1953 (the "Colloquium.")

Scope of Program

The Student Field Academy will be available for up to 48 students and six teachers from KEDC's A.S.P.I.R.E. grant program. The Field Academy will occur on-site at various historical locations in the Washington D.C. metropolitan area. In accordance with the grant proposal, the theme for the Field Academy will be "World War and the Growth of Executive Power: 1918-1953." Topics will include World War I and World War II, The Great Depression, Presidential Power, and the role of Kentucky in national policy. NCHE's programming will enable students to consider: How does understanding the past help us live in the present and engage in civic life?

The Teacher Field Academy will be available for up to 40 teachers from KEDC's A.S.P.I.R.E. grant program. The Field Academy will occur on-site at various historical locations in the Washington D.C. metropolitan area. In accordance with the grant proposal, the theme for the Field Academy will be "World War and the Growth of Executive Power: 1918-1953." Topics will include World War I and World War II, The Great Depression, Presidential Power, and the role of Kentucky in national policy.

This Field Academy will include a variety of experiences such as: interactive lectures by scholars, visits to the Library of Congress, Capital, war memorials, The National Archives, Arlington Cemetery, and the National Museums of American History.

As outlined in the grant approved by the Department of Education, NCHE will also plan and present a three day history colloquium, for up to 50 teachers, followed by two days of facilitated teacher work time, with coaches. The event will also bring together other teachers from across Kentucky who will share their learning. NCHE will recruit and pay a leadership team consisting of an historian, a master classroom history teacher, and a specialist in history education. The NCHE team will be composed of professionals who are best suited to convey the best practices of history education. The team will meet before the colloquium to plan a cohesive agenda that will deepen teachers' content knowledge of United States history and demonstrate best practices through which to convey that history to students.

Dates of Field Academies and Colloquium

The Student Field Academy will be for a period of 5 days/4 nights and shall occur on June 6-10, 2022. The Colloquium will be for a period of 5 days and shall occur on June 13-17, 2022. The Teacher Field Academy will be for a period of 5 days/4 nights and shall occur on June 27-July 1, 2022.

KEDC Responsibilities

For the Student Field Academy, it is our mutual understanding that KEDC will be responsible for the following:

- Provide a coordinator from KEDC to travel with the students, serve as a facilitator for them, and coordinate and cooperate with NCHE's on-site coordinator.
- Recruit up to a maximum of 48 student and 6 teacher participants for the Field Academy, and communicate with participants regarding logistics.
- Arrange for all participants to complete a Registration Form, Participant Agreement and Participant Release of Liability (the "Participant Documents") prior to participating in the Field Academy. KEDC shall return to NCHE completed Participant Documents for each participant at least 30 days prior to the start of the Field Academy.
- Pay to NCHE a total fee in the amount of \$61,454 for the services to be provided by NCHE related to the Field Academy (the "Fee"). Understanding that advanced planning and booking are necessary, KEDC will pay NCHE installments of \$15,000 on April 15th and May 15th. The remaining Fee shall be paid-in-full to NCHE no later than 5 days after the end of the field academy.

For the Teacher Field Academy, it is our mutual understanding that KEDC will be responsible for the following:

- Provide a coordinator from KEDC to travel with the teachers, serve as a facilitator for them, and coordinate and cooperate with NCHE's on-site coordinator.
- Recruit up to a maximum of 40 teacher participants for the Field Academy, and communicate with participants regarding logistics.
- Arrange for all participants to complete a Registration Form, Participant Agreement and Participant Release of Liability (the "Participant Documents") prior to participating in the Field Academy. KEDC shall return to NCHE completed Participant Documents for each participant at least 30 days prior to the start of the Field Academy.
- Pay to NCHE a total fee in the amount of \$63,573 for the services to be provided by NCHE related to the Field Academy (the "Fee"). Understanding that advanced planning and booking are necessary, KEDC will pay NCHE installments of \$15,000 on April 15th and May 15th. The remaining Fee shall be paid-in-full to NCHE no later than 10 days after the end of the field academy.

For the Colloquium, it is our mutual understanding that KEDC will be responsible for the following:

- Provide a coordinator to facilitate local arrangements;
- Provide stipend or released time for the participating teachers for all days of the colloquium;
- Secure A-V equipped classroom space for the colloquium;
- Arrange for all participants to complete a Registration Form, Participant Agreement and

Participant Release of Liability (the “Participant Documents”) prior to participating in the Field Academy. KEDC shall return to NCHE completed Participant Documents for each participant at least 30 days prior to the start of the Field Academy.

- Pay to NCHE a total fee in the amount of \$69720 for the services to be provided by NCHE related to the Colloquium (the “Fee”). Understanding that advanced planning and booking are necessary, KEDC will pay NCHE installments of \$17,000 on April 15th and May 15th. The remaining Fee shall be paid-in-full to NCHE no later than 10 days after the colloquium.

NCHE Responsibilities

For the Student Field Academy, it is our mutual understanding that NCHE will be responsible for the following:

- Plan the Field Academy activities. (See attached proposed Itinerary). The attached Itinerary is tentative and subject to change;
- Recruit and pay any required fees for professional scholars, tour guides, and/or experts for the Field Academy;
- Procure and pay for all required museum admissions listed on the Itinerary;
- Appoint and pay all compensation and fees for both an NCHE Project Manager and an On-site Coordinator to facilitate all on-site arrangements for the Field Academy in Washington, D.C., and the surrounding areas. Both individuals will coordinate and cooperate with your coordinator;
- Arrange and book hotel rooms for participants for 4 nights and pay all nightly rates and fees;
- NCHE shall book and pay for hotel rooms as follows:
 - Quadruple occupancy rooms for up to 48 student participants;
 - Double occupancy rooms for up to 6 teacher participants, as well as the KEDC Coordinator.
- Arrange and pay for all scheduled meals for participants as shown on the Itinerary attached;
- Arrange and pay for round trip tour bus transportation for Field Academy participants to Washington, D.C. and the surrounding areas, and originating from either Lexington, Kentucky or Ashland, Kentucky. The attached Itinerary lists the number of tour buses to be reserved;
- Pay for all time and travel expenses for the NCHE On-site Coordinator to, during, and from the Field Academy;
- Coordinate with KEDC representatives to finalize the Itinerary and related agendas for the Field Academy, as well as addressing any other planning or logistical matters.

For the Teacher Field Academy, it is our mutual understanding that NCHE will be responsible for the following:

- Plan the Field Academy activities. (See attached proposed Itinerary). The attached Itinerary is tentative and subject to change;
- Recruit and pay any required fees for professional scholars, tour guides, and/or experts for the Field Academy;
- Procure and pay for all required museum admissions listed on the Itinerary;
- Appoint and pay all compensation and fees for both an NCHE Project Manager and an On-site Coordinator to facilitate all on-site arrangements for the Field Academy in Washington D.C. Both individuals will coordinate and cooperate with your coordinator;

- Arrange and book hotel rooms for participants for 4 nights and pay all nightly rates and fees. NCHE shall book double occupancy hotel rooms for up to 40 teachers as well as the KEDC Coordinator;
- Arrange and pay for all scheduled meals for participants as shown on the Itinerary attached;
- Arrange and pay for round trip tour bus transportation for Field Academy participants to Washington DC, and originating from either Lexington, Kentucky or Ashland, Kentucky. The attached Itinerary lists the number of tour buses to be reserved;
- Pay for all time and travel expenses for the NCHE On-site Coordinator to, during, and from the Field Academy;
- Coordinate with KEDC representatives to finalize the Itinerary and related agendas for the Field Academy, as well as addressing any other planning or logistical matters.

For the Colloquium, it is our mutual understanding that NCHE will be responsible for the following:

- Assemble and pay a 3-member Leadership Team (academic historian, master classroom history teacher, and specialist in history education) specifically chosen to address the colloquium topic; ● Appoint and pay an NCHE Project Manager and an On-site Coordinator for the colloquium who will work with your coordinator;
- Arrange for the planning of the colloquium;
- Develop presentations within the three day meeting agenda specifically crafted to address the topic, while, at the same time, trying to address as many of the needs and desires your coordinator may have raised about the topic;
- Provide instructional coaches for the two teacher work days.
- Hold online meetings for agenda fine-tuning, produce handouts and materials, and purchase publications for participants;
- Pay to ship materials to the colloquium site;
- Lead participants through the planned agenda;
- Arrange and pay for refreshments and lunches for participants on the colloquium days;
- Pay time and travel expenses for the Leadership Team to, during, and from the colloquium;
- Provide phone, email, and postage for planning and follow-up activities;
- Provide one annual NCHE membership for each participant;

Cancellation of Field Academies or Colloquium

NCHE will make reasonable efforts to keep the finalized Itineraries as they have been published; however, the Itineraries may vary or change due to availability and factors beyond NCHE's control. NCHE may in its sole discretion substitute services such as hotels for any service stated in the Itineraries. NCHE will provide KEDC appropriate written notification of any such modifications or substitutions.

NCHE reserves the right to cancel the Field Academies and Colloquium because of inadequate enrollment of student or teacher participants or because of concerns relating to the safety, health or welfare of participants and NCHE staff. In the event the Field Academies or Colloquium are canceled for any such reasons, NCHE will make reasonable efforts to offer a similar alternative program on such dates and times as mutually agreed to by NCHE and KEDC. If the Field Academies or Colloquium are canceled, NCHE's liability is limited to a full refund of the Fee paid by KEDC, less the amount of any non-refundable fees or expenses paid by NCHE for the Field Academies or Colloquium, and NCHE will not be liable for any other costs, damages or refunds of any kind for any loss, delay, inconvenience, disappointment or expense whatsoever in such circumstances. If a Field Academy or Colloquium is in progress and must be

interrupted or canceled, NCHE's liability shall be strictly limited to refund of a pro rata amount of the Fee equal to the amount of recoverable expenses or fees for any unused portion of the Field Academy or Colloquium.

If KEDC cancels a Field Academy or Colloquium for any reason, KEDC shall only be entitled to recover a pro rata amount of the Fee equal to the amount of recoverable expenses or fees incurred by NCHE for the Field Academy or Colloquium.

Responsibility; Limitation of Liability

NCHE, its officers, directors, agents and employees (the "NCHE Parties") does not own or operate any entity which is to, or does, provide goods or services for the Field Academy including, without limitation, arrangements for or ownership or control over hotels or other lodging facilities, airline, bus, train or other transportation companies or agencies, local ground operators, guides, providers or organizers of optional excursions, restaurants or food service providers, or entertainment providers (the "Service Providers"). All such Service Providers are third-party contractors and are solely responsible and liable for the respective services or goods that they provide. The NCHE Parties assume no responsibility or liability for any personal injury, property damage or other loss, accident, delay, inconvenience or irregularity which may be occasioned by reason of any act or omission of any Service Provider.

The NCHE Parties further assume no responsibility for any personal injury, property damage or other loss, accident, delay, inconvenience or irregularity which may be occasioned by reason of any matter beyond the NCHE Parties' exclusive control, including, but not limited to, acts of God, acts of government, war, terrorist acts or threatened terrorist acts, riots or civil unrest, natural or man-made disaster, pandemics, epidemics or the threat thereof, weather extremes, force majeure, strikes or labor activities, overbooking or downgrading of accommodations, structural or other defective conditions in lodging facilities (including any heating, plumbing, electrical or mechanical problem therein), mechanical or other failure of means of transportation, lack of access to or quality of medical care, food poisoning, or any other cause beyond the direct control of NCHE. The NCHE Parties have no special knowledge regarding the financial condition of the Service Providers, unsafe conditions, health hazards, weather hazards or climate extremes at locations to which Field Academy participants may travel. KEDC understands that health care standards, facilities and services abroad may be different or even inadequate for treating health conditions.

Governing Law

NCHE and KEDC agree that this Contract and the parties' agreement hereunder shall be governed by and construed in accordance with the laws of the State of Ohio without regard to conflict of laws principles.

Entire Agreement; Modifications

This Contract, including any finalized Itinerary signed by the parties hereunder, sets forth the entire agreement between NCHE and KEDC with respect to the subject matter contained herein and fully supersedes any and all prior or agreements or understandings between the parties pertaining to such subject matter. No modification, amendment or waiver of any of the provisions of this Contract shall be effective unless in writing signed by authorized representatives of NCHE and KEDC.

Counterparts


This Contract may be executed by NCHE and KEDC in counterparts and by facsimile or electronic

document, and each shall be deemed an original, but all together shall constitute one Contract.

Signatures

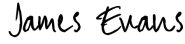
If you concur and agree with the terms and conditions of this Contract, please indicate your agreement by signing on the appropriate line below. It will be a pleasure to work with KEDC on Immersive Field Academies and a Colloquium in 2022.

By signing below, I agree to the above terms and conditions of this Contract.



Grace Leatherman
Executive Director
National Council for History Education, Inc.

Date: 4/4/22

DocuSigned by:


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Dr. James Evans
Kentucky Educational Development Corporation
118 James Court, Suite 60
Lexington, KY 40505

Date: 4/5/2022

Washington DC Student Field Experience Budget

	For 54 Participants (48 students; 6 teachers)
Transportation (Bus, parking, driver tip, driver hotel)	\$10,611.00
Hotel x 4 nights (double occupancy teachers, 4x students, incl. KEDC staff)	\$15,376.00
Food x 5 days	\$9,625.00
Scholar and Event Coordinator Honoraria, travel, lodging, food, etc.	\$13,922.00
Mount Vernon Excursion	\$1,680.00
NCHE Planning and Associated Costs	\$10240
Total	\$61,454.00
Per Person	\$1,138.04

Washington DC Teacher Field Experience Budget

	For 40 Participants
Transportation (Bus, parking, driver tip, driver hotel)	\$10,061.00
Hotel x 4 nights (double occupancy teachers, 4x students, incl. KEDC staff)	\$20,181.00
Food x 5 days	\$7,175.00
Scholar and Event Coordinator Honoraria, travel, lodging, food, etc.	\$14,342.00
Spy Museum Excursion	\$1,218.00
NCHE Planning and Associated Costs	\$10,600.00
Total	\$63,577.00
Per Person	\$1,589.43

Colloquium Budget

	For 50 Participants, Plus Conference Hosting
Catering	\$10,805.00
Personel (historian/educator/staff honoraria, salaries, food, lodging, travel etc)	\$42,115.00
Memberships	\$2,500.00
Books and Materials	\$1,500.00
NCHE Planning and Associated Costs	\$12,800.00
Total	\$69,720.00

**How does understanding the past help us live in the present
and engage in civic life?**

Washington Institute for Leading and Learning

How does understanding the past help us live in the present and engage in civic life?

**An Inquiry-Based Field Study Created for KEDC's
ASPIRE-WILL Congressional Academy by the National
Council for History Education**

June 6-10, 2022

Field Study Leader: Richard Hughes, Associate Professor of History,
Illinois State University

KEDC Leader:

Field Study Coordinator:

Kay Hedrick, Educational Design Coordinator, KEDC Sarah Drake Brown, Associate Director,
NCHE

Monday June 6
Travel/Introduction/Orientation

Arrive/check in/load luggage

Bus departure from KEDC (10 hour trip, including stop) Stop for fast food lunch en route

Arrive in Washington, DC/Hotel check-in
Hotel: Fairfield Inn & Suites, DC/Downtown
500 H Street NW
Washington, DC 20001
202-589-5959

Assemble in assigned teams (lobby) and walk to Lafayette Square; dinner along route
(directions will be provided; 1 mile - 20-25 minutes)

Meet at Lafayette Square; orientation/introduction, White House exterior photos, Washington

Monument

Return to hotel/student check-in

Lights out

**How does understanding the past help us live in the present
and engage in civic life?**

**How and why do we memorialize our nation's past? How is the story
told?**

Tuesday

June 7

Breakfast At hotel

Gather in lobby
Walk to National Mall

Morning

Monuments and Meanings:
Lincoln Memorial
Vietnam Veterans' Memorial
Korean Memorial
World War II Memorial
Eisenhower Memorial

Lunch

Reagan Center Food Court

Afternoon

Museums and Archives as Sites of Memory:
Smithsonian Museum of American History
Library of Congress

Dinner

Independence Avenue Restaurants

Evening

Walk through Capitol Hill area/outside evening photos
Return to hotel for check-in and lights out

**How does understanding the past help us live in the present
and engage in civic life?**

How can we make sense of the complex flows of history?

**Wednesday
June 8**

Breakfast At hotel

Gather in lobby
Bus to Arlington National Cemetery

Morning

Arlington National Cemetery

Welcome Center, Tomb of the Unknown Soldier, President John F.
Kennedy Gravesite, Women for Military Service in America Memorial,
Challenger Space Shuttle Memorial

911 Memorial – Pentagon (if available)
Bus to National Mall

Lunch

Panera delivered to NMAAHC (eat outside on National Mall)

Afternoon

National Museum of African American History and Culture
Martin Luther King, Jr. Memorial
Franklin D. Roosevelt Memorial
George Mason Memorial
Thomas Jefferson Memorial

Dinner

Madison Memorial Building Cafe

Evening

Visit Memorials/Monuments not seen in afternoon
Return to hotel for check-in/lights out

**How does understanding the past help us live in the present
and engage in civic life?**

**What are key current events and policy debates in our
constitutional democracy? How can history help us live in the present?**

Thursday

June 9

Breakfast

At hotel

Morning

National Archives
United States Capitol (meet KY Representatives, as schedule allows)
Supreme Court
National Portrait Gallery

Lunch

Independence Avenue Restaurants

Afternoon

United States Holocaust Memorial Museum
National Museum of the American Indian

Dinner

TBD – Invite Kentucky connections from DC Area
Return to hotel for check-in, lights out

**How does understanding the past help us live in the present
and engage in civic life?**

How can we better understand the people of the past?

Friday

June 10

Breakfast	At hotel
	Check out and depart
Morning	George Washington's Mt. Vernon
Lunch	On site
	Depart for Kentucky 1:00 PM
Dinner	En route
	Arrival 10:00 PM

Organizing questions drawn from Peter Seixas and Tom Morton, *The Big Six Historical Thinking Concepts* (Toronto: Nelson Education, Ltd., 2013).

World Wars & Executive Powers

**An Inquiry-Based Field Study Created for KEDC's
ASPIRE Program by the National Council for
History Education**

June 27-July 1, 2022

Historian: Craig Friend, North Carolina State University **KEDC Leader:**

Kay Hedrick, Educational Design Coordinator, KEDC

Field Study Coordinator:

Sarah Drake Brown, Associate Director, NCHE

On-Site Coordination:

John Csepegi, Director of Conferences and Events, NCHE

General Description

Readings, visits, and teachings will focus on theme of the world wars and growth of the executive branch, although we will look at so much more!

There will be a lot of walking and being on your feet. We can make accommodations for individuals who face physical challenges. This schedule is subject to be rearranged based on museum availability and weather.

Draft 3/10/2022

Tentative Itinerary

**Monday
June 27**

Morning/ Early Afternoon	Arrive in DC, check into hotel
Late Afternoon	Class time!
Evening	Free time for your own explorations Recommended: Japanese American Memorial

Tentative Itinerary	
Tuesday June 28	
Morning	National Museum of American History
Afternoon	Class time! National Museum of African American History and Culture
Evening	Free time on your own explorations Recommended: World War I Memorial

Tentative Itinerary	
Wednesday June 29	
Morning	The Monumental Landscape (<i>a lot of walking</i>)
Afternoon	Class time! Library of Congress Eisenhower Memorial National Air and Space Museum
Evening	Free time on your own explorations

Recommended: *To Kill a Mockingbird* at Lincoln Center

Draft 3/10/2022

Tentative Itinerary

**Thursday
June 30**

Morning

Arlington National Cemetery

Afternoon

Class time!
National Museum of the U.S. Navy
U.S. Holocaust Memorial Museum

Evening

Free time for your own explorations

Tentative Itinerary

**Friday
July 1**

Morning

International Spy Museum

Afternoon/

Bus trip, return to Kentucky

Evening

